

## Constitution Checklist

Base your constitution on the following guidelines but remember to establish an interested group of students before formally applying for Student Club recognition:

1. Organization Title
2. Purpose V W D W H Z K D W W K H J U R X S ¶ V J H Q H U D O

## Coloring Club

- I. Purpose: To spread the joys of coloring throughout The College of Saint Rose campus.
- II. Membership:
  - a. Open to all students who enjoy coloring.
  - b. Members must attend at least two thirds of the meetings, join a committee, and help with events.
- III. Office Structure:
  - a. The Coloring Club will have a President, Vice President, and Secretary.
  - b. The President will plan campus-wide events, along with the Vice President. The Vice President will also run meetings if the President is unable to attend. The Secretary will be responsible for keeping track of attendance and funds.
    - i. The President will communicate with the Coordinator of Student Engagement. If the President is unable to attend, the Vice President will be the representative.
  - c. The members of the Coloring Club will elect officers. The decision will be based on a simple majority.
  - d. 7 KH RIILFHU ¶ V WHUP ZLOO ODVW IRU WKH GXUDWLRQ
  - e. , I WKHUH DUH DQ\ YDFDQFLHV LQ WKH RIILFHU ¶ V SRV
- IV. There will be three committees in the Coloring Club: Crayons Committee, Markers Committee, and the Colored Pencil Committee.
- V. Meetings
  - a. The Coloring Club will meet biweekly.
  - b. If a decision has to be made, it will be made among the members and officers with a simple majority vote.
  - c. To make a decision, at least 10 members must be present at that meeting.
- VI. Hazing Clause: Any action or situation which recklessly or intentionally endangers mental or physical health or involves the forced consumption of liquor or drugs for the purpose of initiation into or affiliation with the organization with this organization is prohibited.
- VII. Amendments
  - a. Members of the club can propose amendments.
  - b. & KDQJHV WR WKH & RORULQJ & OXE ¶ V FRQVWLWXWLRQ will then bring it to the attention to the rest of the club.
  - c. The President will bring all changes to the Coordinator of Student Engagement to approve.
- VIII. Advisor
  - a. The advisor for the Coloring Club will be Professor Gray or another member of the Coloring Department.
- IX. All rules and regulations printed in the College of Saint Rose Student Handbook will be followed.